

**AZIBS MEETING AGENDA**  
**11/3/2023 from 12:00 - 2:30**  
**M.P.S. Student Services Center**  
**(1025 N. Country Club - Rm #334)**



**Meeting Norms: Start on time. Complete task. Expectations are clear.**

TOPIC	WHO	TIME
<b>Coordinator's Roundtable - Evaluation</b> ( <a href="#">Click Here</a> )	Melissa and Kathie	10:30 - 11:30am
Welcome/Call to order	Jake	2 min
"AZIBS News to Share" - <a href="#">CLICK HERE to complete the Brag Sheet</a>	Melissa	5 min
<p><b>An Introduction to <a href="#">Toddle AI!</a></b></p> <ul style="list-style-type: none"> <li>● <b>LUNCH SPONSOR-</b> Toddle (<a href="#">Virtual presentation Link</a>)</li> <li>● <b>CONTACT:</b> Chris Overhoff, <a href="mailto:chris.overhoff@toddleapp.com">chris.overhoff@toddleapp.com</a></li> <li>● <b>Book a Demo</b> <a href="#">HERE</a></li> </ul>	Chris Overhoff	20min
<p><b><a href="#">Program Development Plan Process</a> presentation by Iris Lazarus, Senior IB World Schools Manager</b></p> <p>US Public Schools: AZ, IA, KS, MO, NE, NM, NV, OK, TX and UT</p> <p>International Baccalaureate Organization  3950 Wisconsin Avenue NW  Washington, DC 20016  Tel: +1 301 202 3084   Fax: +1 301 202 3003</p> <p>To schedule a meeting with me, please use this <a href="#">booking tool</a>.</p>	Iris Lazarus	30min
<p><b>AZIBS Student of the Year update for PYP</b> (<a href="#">Click Here</a>) and MYP (<a href="#">Click Here</a>)</p> <ul style="list-style-type: none"> <li>● <b>Due January 10, 2024</b></li> </ul>	Melissa / Kathie	5 min
<p><b>Treasurer/Dues</b> - Please make sure checks and invoices are being sent to the new address on the invoice.  Balance: \$57,846.96  Update on dues received and current budget standing, <a href="#">School payment update</a>.  Link to Dues <a href="#">Invoice</a>:  Please ensure that payments for round tables follow the same protocol as for dues payments. (If you have not received your invoice or have questions please contact me. I can adjust as needed by your school district.)  CONTACT with questions: Randy Hiatt: &lt;rhiatt@topamail.com&gt;</p>	Randy	3 min
<b>AZ IB Training Update</b> (June 5 and 6) <a href="#">CLICK HERE for the INFO FLYER</a>	Jake	5 min

Registration will open Dec. 1, 2023		
<ul style="list-style-type: none"> <li>● Reminder: AZ IB Day of Service is Nov. 15. If your school is participating you can send that info to Courtney Kemp: <a href="mailto:kemp.courtney@cusd80.com">kemp.courtney@cusd80.com</a></li> <li>● Upcoming Meeting dates spring 2024: February 9, April 23</li> </ul>		
<b><u>Breakout Sessions</u></b>		
<b>PYP Break-out</b>	Melissa	Rm 323
<ol style="list-style-type: none"> <li>1. Welcome and introductions</li> <li>2. Review PYP Goal 2023-24 <ol style="list-style-type: none"> <li>a. Conversations around program development plan (PDP)</li> <li>b. conversations around international-mindedness/global needs and the current educational culture (literature, parents)</li> <li>c. Continue to update PYP drive</li> </ol> </li> <li>3. Decide on coordinator workday- what to work on <ol style="list-style-type: none"> <li>a. Dec. 1 at Madison Simis 9:00-3:00</li> <li>b. Work on agenda for this at Nov. 3 meeting</li> <li>c. Update service day folder in our drive</li> <li>d. Action items added to drive</li> </ol> </li> <li>4. Roundtable reflection</li> <li>5. Day of Service updates</li> <li>6. Student of the year application</li> <li>7. Supporting special area/single subject staff with collaborating with grade levels</li> <li>8. Exhibition- sharing ideas (possible workday topic)</li> <li>9. Future agenda reminders</li> </ol>		
<b>MYP Break-out</b>	Kathie	Rm 206
<ol style="list-style-type: none"> <li>1. Temperature Check</li> <li>2. Roundtables - How did it go? <ol style="list-style-type: none"> <li>a. Answer questions related to.</li> </ol> </li> <li>3. Preparing for Evaluation <ol style="list-style-type: none"> <li>a. Mock Self-Study to determine needs related to Programme - This will help with Programme Development Plan.</li> <li>b. BQC information</li> <li>c. Expectations around the new Programme Standards and Practices</li> </ol> </li> <li>4. Student of the Year Application <a href="https://bit.ly/3f9Y60u">https://bit.ly/3f9Y60u</a> Student of the Year Flyer <a href="#">here</a></li> <li>5. A review of our AZIBS folder <a href="https://bit.ly/3mEk651">https://bit.ly/3mEk651</a> /IB Nano PDs (free)</li> <li>6. Day of Service</li> </ol> <p>*** Slideshow for today's breakout <a href="#">here</a></p>		
<b>DP Break-out</b>	Amy	

<ol style="list-style-type: none"> <li>1. Roundtables feedback</li> <li>2. CCEIP and Low Income funding</li> <li>3. Exam Registration and Testing Accommodations: November 15th is the last date to register students for the May 2024 exam session. After this, a late fee is assessed. Also, the deadline for accommodations request but these can still be applied for later (no fee).</li> <li>4. DP training to be offered by AZIBS June 5-6, 2024. <ol style="list-style-type: none"> <li>a. "Leading the Learning" (for counselors, coordinators and heads) - Cat 2</li> <li>b. TOK - Cat 2</li> <li>c. Managing the Extended Essay - Cat 3</li> <li>d. Creativity, Activity, Service - Cat 2</li> <li>e. History - Cat 2</li> <li>f. Math Analysis &amp; Approaches - Cat 2</li> <li>g. Spanish B - Cat 2</li> </ol> </li> <li>5. Leading the Learning Cat 1 resource (from Iris). <a href="#">Click Here</a></li> <li>6. AI Discussion (Magic School, chat GPT)</li> </ol>		
<p><b>CP Break-out - Unfortunately Courtney is unable to attend this AZIBS meeting. Please feel free to meet and discuss some of the topics reviewed during the CP Roundtable or attend the DP breakout. Please complete the Google Form below to help AZIBS support you in your CP Program.</b></p>		
<ol style="list-style-type: none"> <li>1. Comparing notes - what's working?</li> <li>2. Roundtable discussion - what was beneficial? What do you still need for support? Please fill out this google form with comments/suggestions: <a href="https://forms.gle/wssiQRLG6hOPUzWs9">https://forms.gle/wssiQRLG6hOPUzWs9</a></li> </ol>		
<p><b>NOTES:</b></p>		