


**AZIBS MEETING MINUTES**  
**11/4/2022 from 12:00 - 2:30**  
**M.P.S. Student Services Center**  
**(1025 N. Country Club - Rm #334)**



**Meeting Norms: Start on time. Complete task. Expectations are clear.**

TOPIC	WHO	TIME
Welcome/Call to order	Jake	2 min
“AZIBS News to Share” - <a href="#">CLICK HERE to complete the Brag Sheet</a>	Melissa	5 min
<b>LUNCH: Sponsored by FOLLETT</b> <b>Charla Bennett (Email: <a href="mailto:cbennett@follettlearning.com">cbennett@follettlearning.com</a>)</b> <b>Content Consultant</b> <b>O: 877.899.8550 x 46433   C: 480.280.9694</b> <a href="#">Follett School Solutions, LLC</a>   <a href="#">FollettIBstore.com</a>	Charla	15min
<b>Phil Evans, Senior Market Research Manager, DP Assessment</b> <b>International Baccalaureate Organization</b>  <b>A world class IB education for all</b> 	Phil Evans	20min
<b>AZIBS Student of the Year update for PYP (<a href="#">Click Here</a>) and MYP (<a href="#">Click Here</a>)</b>	Melissa / Kathie	5 min
<b>Treasurer/Dues</b> - Please make sure checks and invoices are being sent to the new address on the invoice. Balance: \$54,837.11 Update on dues received and current budget standing, <a href="#">School payment update</a> . Link to Dues <a href="#">Invoice</a> : Please ensure that payments for round tables follow the same protocol as for dues payments. See <a href="#">invoice</a> for roundtables. 2021-22 Credit Invoices should have been shared with Coordinators at last	Randy	3 min

quarterly meeting. CONTACT with questions: Randy Hiatt: <rhiatt@topamail.com>		
<b>Roundtables</b> - Scheduled for Jan 17 (PYP/MYP) and Jan. 31 (DP) Registration Link: <a href="#">CLICK HERE</a> (due by Dec. 15) Invoice Link: <a href="#">CLICK HERE</a> PYP/MYP Info Flier: <a href="#">CLICK HERE</a> DP Info Flier: <a href="#">CLICK HERE</a>	Jake	5 min
Upcoming Meeting dates: February 10, April 21		
<b><u>Breakout Sessions</u></b>		
<b>PYP Break-out</b>	Melissa	Rm 323
<p><b>**Added:</b> link to the PYP student of the year rubric. Feel free to show students so they know the expectations.  <a href="https://docs.google.com/document/d/119VHGXXGYSYCyZBEWuhV0HsURLdO1_FswpNBA1AfvtCM/edit?usp=share_link">https://docs.google.com/document/d/119VHGXXGYSYCyZBEWuhV0HsURLdO1_FswpNBA1AfvtCM/edit?usp=share_link</a></p> <ol style="list-style-type: none"> <li>1. Check in:            Melissa            Dianna            Heather - Zoom            Angie            Melody            Jillian</li> <li>2. Roundtable check in (Deadline is Dec. 16th Late Jan 6th)  <b>International mindedness and Agency&amp;Action - all day (both sessions)</b>  <b>Register people now!!</b></li> <li>3. <a href="#">P&amp;S- Environment-</a> discuss</li> <li>4. Discussion about K/1- what IB looks like on a teaching level and as support from the coordinator.  <b>-Some ideas from Toddle- through learning experiences. Use Centers in early elementary with opportunities to experience and play</b>  <b>- Emphasise the conceptual learning</b>  <b>- Go into classrooms to learn about K/1 and how to incorporate so you can watch the kids and what is expected.</b>  <b>- Teaching the core and tie it to the key concepts. Example: Looking at the function of phonics.</b>  <b>- Changing your language. "An inquiry into making 10"</b>  <b>- Have a system for relooking at each unit each year (or one) so that new teachers can have a say in the changes.</b></li> <li>5. Bring your laptops- add to Jillian's action document and the shared drive of resources</li> <li>6. <a href="#">PYP student of the year</a> - modify if needed</li> </ol>		

<p style="color: red;">This is ready to send out to your students! Don't forget :)</p> <p>7. <b>IB day of service reminder</b>  Jillian- Each grade level team doing something different (Letters, recycle toy drive, brainstorming ways to serve, graffiti in bathrooms, Flagstaff shelter services)  Melody- Helping kids and people in Puerto Rico( We want to help wisely- doing a needs assessment- started with the UN goals to help launch) Working with "Direct Relief"  Angie- Summit is doing a charity run (on 22nd) and so for the day of service making cards and letters to take to the VA, Food drive at the Middle schools  Melissa- Service from Home project and teaming up with Madison Meadows Middle School to write letters and decorate boxes for care packages for troops.  Heather- Food drive and food bank (just had her visit)  Dianna- Packages from home (2nd), food drive (1st), stuffed animals collection, greeting cards, PHX children hospital collection for coffee carts and make cards  -kids planning is a great idea for 3rd and 4th!!!</p> <p>8. <b>Future agenda reminders-</b>  -Be thinking about what sessions we want to offer for next year- we plan on bringing IB workshops to Arizona!!  -Looking at the self-study process and programme development plan  -Add in the Google Drive, look at Data for Action (look in the shared drive)  -Jillian will send the link for CASIE monthly coordinator chats. Informational observational checklist- Jillain will put in the resource folder</p>		
<p><b>MYP Break-out</b></p>	<p>Kathie</p>	<p>Rm 206</p>
<ol style="list-style-type: none"> <li>1. Temperature Check</li> <li>2. Roundtables - Not too many registered, yet. <ol style="list-style-type: none"> <li>a. Answer questions related to.</li> </ol> </li> <li>3. Preparing for Evaluation <ol style="list-style-type: none"> <li>a. Mock Self-Study to determine needs related to Programme - This will help with Programme Development Plan.</li> <li>b. BQC information</li> <li>c. Expectations around the new Programme Standards and Practices</li> </ol> </li> <li>4. Student of the Year Application <a href="https://bit.ly/3f9Y60u">https://bit.ly/3f9Y60u</a> Student of the Year Flyer</li> <li>5. A review of our AZIBS folder/IB Nano PDs (free)</li> </ol> <p>*** Slideshow for today's breakout <a href="#">here</a></p>		
<p><b>DP Break-out</b></p>	<p>Amy</p>	
<ol style="list-style-type: none"> <li>1. Check in</li> <li>2. Phil Evans, Senior Market Research Manager, DP Assessment:</li> </ol>		

## SCHOOL-WIDE ADOPTION OF DP COURSES

Last year, the IB conducted a pilot in partnership with schools to support them through a year of strategic planning, with the vision to adopt Language and Literature as the primary curriculum offered to any student not engaged in an IB experience. 34 IB high schools from across the United States networked, exchanged resources, and built the capacity to make this transition. The IB provided each school with a consultant and offered free Cat 1 subject area training for all teachers new to teaching Language and Literature.

Early next year, the IB expands the project to partner with more schools. Phil Evans from the Washington DC Global Centre oversees the initiative. For more information, please visit the project webpage, [here](#). Included are resources you can use to share the vision for the project with your school leadership team.

- a. What is the level of buy-in across the whole school? Does every single person in your school understand the value of IB education?
  - b. Are high-quality principles and practices transferred across the school?
  - c. What does school community readiness look like?
  - d. the logistics of change
  - e. [The new landing page for the School-wide Adoption of DP Courses project is now live, on ibo.org](#)
3. AZ Transfer: Analysis of data collection from DPCs and discussion of where we most need to advocate for revisiting credit by examination at our colleges and universities.
  4. Discuss new IB testing guidelines for start times?
  5. Discuss DP/CP Teacher of the Year?
  6. Roundtables update

**CP Break-out  
(Courtney is also doing a presentation in DP about CP, so can we meet closer to 1:30)**

Jennifer  
and  
Courtney

1. Comparing notes - what's working?
2. PPS Course Discussion
3. Reflective Project updates
4. Service Learning Ideas

**NOTES:**