AZIBS MEETING MINUTES
4/27/2021
12:00-2:30

TOPIC	WHO	TIME
Welcome/Call to order: Jake welcomed everyone to the meeting and discussed that this is hopefully their last virtual meeting and look to move forward in person next year (possible remote option though is being discussed)	Jake	2min
"AZIBS News to Share" will be posted on azibs.org Click here to fill out the "Brag Sheet" form	Melissa	3 min
Kelsey Day - IBO Regional Manager - Presentation link. *The biggest message I wanted to get across was that ALL schools should be finding/organizing/updating their preliminary review documents each year (even if this isn't their evaluation year), and all schools should attempt to engage in a programme development cycle each year as well.* Robert Kelty - IBO Senior Development Manager - Brief introduction and regional IB trends	Kelsey & Robert	30min
IB Source (**www.myibsource.com**)	Andy Cully	10min
Board Elections - **Chair and Co-chair elections:** Jake Davis is selected as Chair and Dianna Rubey is selected as Co-Chair both with 24 votes each **Adding program rep - CP-Program Chair**: Courtney Kemp is selected with 24 votes	Jake	5 min
Treasurer/Dues: Dues are at 94% collected. Three schools outstanding. Update on dues received and current budget standing, School payment update. Link to Dues Invoice: http://files.midphasesitebuilder.com/68/45/6845932e-3dcc-4baa-9c91-7d9fb496072f.pdf Round table advisors check in.	Randy	5 min
• IB Teacher of the year Nominations: https://forms.gle/VkWmVMmaBF2GNT4e7 • IBStudent Scholarships - accessible at www.azibs.org, due by June 1st	Jake	4 min

Breakouts		
PYP Break-out ([Click here for Zoom Meeting link](#))	Melissa	
1. Welcome 　Heather Langley , Melody Hodges , Kristin Anderson, Zuzana Finn , 　Dotti Craw, Dianna Rubey , Melissa Powers 2. Roundtable reflection 　It was good, but hard to have a follow up. 　Had lots of teachers go to the MYP to hear about inquiry 　It was nice to hear about inquiry and math- the tips were helpful- wrote 　some into the lessons afterwards 3. A reminder of Teacher and Student and the Year 　https://docs.google.com/forms/d/e/1FAIpQLSff0usCEACo0MLGb_shOTl 　TwppJmW03DsnA8aEkvHXt8yE2MQ/viewform 4. Exhibition check-in 　Virtual for mentors, some mentors with teachers at school, 　Just going with it- simple, revamped the timeline, some action online, other 　classrooms 　Presented in the classrooms- and the school will walk through 　Idea- students film themselves and they get a dedicated link, and put the 　QR code on the presentation (use VR spot) 　Doing an evening event- using 3 spaces at the school. Each space gets 2 　groups and each group gets 4 guests. 2 presentation every 30 min. 　Some students are creating websites 　Toddle has a student planner: 　Link to download: 　https://learn.toddleapp.com/resource_post/guided-pypx-student-planner/?fb 　clid=IwAR1eV8W5hTVegmH0gSYVqTb7iz7DDlizVz6Rt5BX5BJCm2xJ 　LD9jj84E_pk 　Or Link to the google doc. Might be easier to just click here: 　https://docs.google.com/presentation/d/1ooKctZxuAhSsezLfhuAa2JBN5k 　_tJGcQ_GrFHQM-pcQ/edit?usp=sharing 5. A deep dive into the Programme Evaluation Guidelines 　https://pds.ibo.org/guidance-for-programme-development-planning-for-eva 　luation/?fbclid=IwAR1s-X0nZA2ZpbhVr4DVN4ro5OectRCGSYF0yBgC 　X_LY1s6nh6unNKSPA2o#/lessons/AXABf7bOzTy1utVLfzhUO_wGK-5 　WXx7n It feels daunting but it could really be helpful. Use the template to help you. 6. For next time: 　　● Look at the standards and practices 　　● Start of the beginning of the year 　　● Share out our self-study ideas and timeline - feedback		

MYP Break-out ([Click here for Zoom Meeting Link](#))	Kathie	
1. Round-tables: Reflection Everyone agreed that the Roundtables went well. We all hoped that there could be a hybrid next year. One where the facilitators hosted a live AND Zoom session. They could have an assistant run the camera and breakout sessions for the Zoom. The session could be recorded, too to be posted on the website for access at a later date. 2. New IB Standards and Practices...what needs to change? The group reflected on all documents that may need to be revised due to the new standards and practices being published. We determined that all the policies will need to be revised to reflect the new s and p. We also thought it a good idea to review all our action plans to see if anything there needs to be revised as well. 3. Changes to Personal Project (Laura) Laura shared the relevant changes to the Personal Project requirements. She also added resources to our shared folder in Google drive (https://bit.ly/3hjQG9J) related to PP. The document that lists all the changes is included in the resources shared. 4. How to address Matters to be Addressed… (Group) There were concerns that Matters to be Addressed were not being addressed by the IB...maybe they were not being submitted correctly. We discussed how to submit matters to be addressed. We also talked about advocating for yourself and school by not just accepting their criticisms if you do not agree with them. Stand up for what you and your school colleagues are doing. 5. Discuss Scoring Criterion…. (Group) Finally, we clarified that when scoring, one is able to score stand alone strands from the criterion. The whole criterion does not have to be scored at once. Examples are provided inhttps://bit.ly/3sS6HWd shared resource folder.		
DP Break-out ([Click here for Google Meeting link](#))	Rob	

1. Roundtables
   a. Overall roundtables were good
   b. Liked virtual format for those that could not attend in person and would like to explore that flexibility for future - maybe
   c. Move roundtables to October
   d. Rob will create Google Form to send out with subjects by end of week (April 30) so we can confirm roundtable subjects by first meeting next year
2. AZIBS meeting dates for next year
   a. We are planning on returning to in-person meetings
   b. Fridays were mentioned as possible days
3. CCEIP update
   a. Jake and Rob have reached out to Peter Laing concerning no CCEIP funds for M2020 exams. Apparently, there was a misunderstanding where the state thought that IB canceled exams rather than modified them. AZIBS is working to correct this misunderstanding and will update the group as this discussion progresses.		

4. New evaluation requirements
    a. According to IB, DP schools can have a course outline, a curriculum map, or a single unit per subject group to upload.
    b. As of now, no school has led PD to this effect - so updates will have to be coming in the months ahead
    c. A few schools use ManageBac for MYP and PYP but have not used Unit Planners for the DP. Schools that have used, or attempted to use the DP Unit Planners, have found them cumbersome.		

CP Break-out ([Click here for WebEx Meeting link](#))	Courtney	

Discussion Points:
1. IBIS uploading issues that have come up with the CP program. Courtney will go to Westwood to help Jen with uploading next year to walk her through the new developments
2. Check-in on end of year IB celebrations between the two schools (given COVID mitigation plans)
3. PPS updates – Reflective Projects are firming up with PPS teachers and students will be meeting for their first advisor meetings before summer
    a. Setting similar schedules for due dates seems to be a good idea, so we can help each other out with work coming in
4. Recruiting for the program – trying to build numbers
    a. Next year will still be fairly low in numbers due to the decrease from COVID, but numbers are looking up for the 2023 cohort.
    b. Discussion of building cohorts for students that are involved in other programs, i.e. AVID, athletics, etc… so students are still able to be in the IB Career program, but only taking the PPS course for one semester during senior year
 	
       i. This meets seat time requirements but requires a lot of time/work outside of school time for both the student and the coordinator.
 	
5. Update on training with IB… online has not been very productive for the courses taken, but hopefully there will be some additional options available by next school year.
6. Summer meeting and planning will be set in the next couple of weeks to set goals for the upcoming school year.		