



AZIBS MEETING MINUTES

September 1, 2015

12:00 – 2:30 P.M.

MPS Student Services Center – Room #334

Chair: Jake Davis

Note Taker: Cathy Bradshaw

Attendees: Pam Barrier, Anne Bender, Christina Bernardino, Ilse Billings, Michele Bove, Kathryn Chavez, Cris Cisco, Estaban Flemons, Andy Gill, Rick Grant, Kristina Guy, Suzanne Holguin, Kari Hurley, Trevor Jacklin, Kathy Jensen, Nina Johnston, Laura Kamka, Chris Kuczka, Shawn Lynch, Pam Menton, Sarah Mullen, Elena Payton, Melissa Power, Mary Roberts, Dianna Rubey, Steve Sherman, Kasandra Singh, Michael Spencer, Joseph Stempniewski, Judy Stropky, Kelley Young, Jennifer Valenzuela

Agenda Items	Discussion	Presenter	Action Items
Call to Order – Parking lot	Meeting was called to order. Jake said there is a parking lot poster. Stickers were distributed to the group to note topics and agenda items for future discussions; they can be questions, comments, etc. The group was requested to put their stickers on the board. Jake informed the group that Dianne Douglas recall was launched today.	Jake	
University of Tulsa – Thank you for Lunch – Tulsa Video	Jake encouraged the group to visit the University of Tulsa. He said it is an IB friendly campus that offers many scholarships to IB grads. University of Tulsa provided lunch for the group – Thank you!	Jake	
AZIBS Winners! Congratulations to: Carson Bilger: PYP Teacher of the year Irma Ruth Weber-Guerrero: MYP Teacher of the year Sara Wyffels: DP Teacher of the year	AZIBS winners were recognized. The following teachers were selected. PYP – Carson Bilger MYP – Irma Ruth Weber-Guerrero DP – Sara Wyffels	AZIBS Board	

<p>Luke Taylor: DP Student of the year Fernando Villasenor II: DP Student of the Year</p>	<p>The following two outstanding seniors were recognized with a plaque and a \$500.00 scholarship.</p> <ul style="list-style-type: none"> - Luke Taylor – Westwood High - Fernando Villasenor - Buckeye Union High <p>They are on the path of earning their IB diploma.</p>		
<p>IB in Action</p>	<p>Learner Profile Activity Characteristic – Max. of 5 to a group were given 6 minutes to discuss the following items:</p> <ul style="list-style-type: none"> - How do you exhibit this characteristic as an IB Coordinator? - How do you highlight this characteristic with our students/faculty? - What more could you do at your school to enhance this characteristic? 	<p>Anne</p>	
<p>Media Updates</p> <ul style="list-style-type: none"> - Add AZIBS website link to your email signature - Twitter 	<p>Jake said it has been their goal over the past year to raise an awareness of IB education and IB schools. They met with various media outlets such as radio stations, newspapers and magazines. The board is ready to sign on for raising AZ kids. It is a promotion for K-12 IB students in Arizona. Parents will be directed to AZIBS website to find schools in their area. Ads will be available during October and November. The publication cost is \$1,700.00.</p> <p>An IB association logo will be placed on the AZ state Flag.</p>	<p>Jake & Anne</p>	<p>Group advised to check www.azibs.org for their school information. They were encouraged to sign-up for a twitter account.</p>
<p>“AZIBS News to Shire” & Featured IB School</p>	<p>An AZIBS School Highlights “BRAG SHEET” was distributed to the group. This sheet will be used to collect information to upload on AZIBS website and to select a featured school for each quarter. The featured IB school will be on the front page of AZIBS website.</p>	<p>Anne</p>	
<p>Treasurer/Dues</p>	<p>Val said invoices for dues can be found at www.azibs.org. The budget balance is currently \$11,462.34. The 2015-2016 income budget is between \$10,250.00 and \$13,800.00; that includes dues, roundtables, and IB Source scholarships money.</p>	<p>Val</p>	

	Roundtable fees for this school year will be \$50.00 for member schools and \$100.00 for non-member schools. A \$25.00 late fee will be added after a certain date. W-9 forms are on AZIBS website or you can email Val for the form.		
<p>2015-2016 AZIBS Goals</p> <ul style="list-style-type: none"> - Continue focus on marketing & promoting IB - Involve more ppl in AZIBS - Celebrate teacher/student awards - Streamline communication lists 	<p>Currently the goal is to focus on IB marketing and promoting IB, feedback is welcome. Jake said celebrating teachers/students awards brings positive publicity recognition and support. It raises awareness of IB, there will be a press release.</p> <p>Streamlining the communication lists means looking for a separate email account that everyone goes on and removing those who should not receive AZIBS emails.</p>	Jake	
<p>Roundtables – 2/9/16</p> <ul style="list-style-type: none"> - PYP, MYP, DP Subject Offerings – during Breakouts today - Jerry Kris – 2 sessions 	Roundtables will be held on February 9 th . There will be approximately 5 DP sessions, 1-2 MYP/PYP sessions. Jerry Kris will be the keynote speaker. He will give an AM presentation for DP teachers and a PM presentation for MYP/PYP teachers. An email will be sent to inform the group when roundtable registration opens. More discussions to take place during break-outs.	Jake	Group requested to mark their calendars.
Parking lot conversation	<p>Brag Sheets were collected.</p> <p>Madison Meadow School was randomly selected as the featured school to be profiled on AZIBS website this quarter.</p> <p>Val randomly selected the following three schools to receive a \$5.00 Starbucks gifts card for completing the Brag Sheet.</p> <ul style="list-style-type: none"> - Cactus Shadows - Verde Valley - Canyon del Oro 	All	
5 Year Review	Jake suggested that five year review schools meet before the break-out session to exchange contact information to support each other.	All	
Educate Parents about IB criteria and goals.	There was a discussion on how to educate parents about IB criteria and goals.	All	
Future meeting dates: Nov. 3, Feb. 9, Apr. 19	Future meeting dates: Nov 3, Feb. 9, and April 19.	Jake	
	Breakouts		

PYP Break-out (rm. 345)	Dianna		
<p>Attendance</p> <p>Roundtables 2016</p> <p>PYP Showcase</p> <p>Approaches to learning</p> <p>Future agenda suggestions</p>	<p>Michelle Bove-Estrella Mountain; Lindsay Booras & Melissa Powers-Madison Simis; Dianna Rubey-Quail Run</p> <p>AM - Dianna and Melissa will lead a session on key concepts.</p> <p>PM - Jerry Kris will present to PYP & MYP on inquiry.</p> <p>We would like to do this. Michelle Bove will check with Estrella colleagues about possible dates. Our hope is to make this a yearly event with a host school and coordinators (with a teacher or two) to come visit. The purposes are to assist each other in recognizing the great things we all do in our particular situations and to spark new ideas in each of us.</p> <p>This phrase is found in the center of the new program model. Approaches to learning is what we currently call 'transdisciplinary skills'.</p> <p>Resources for assessment and rubrics, reflecting on planners, POI display and templates for handouts, inquiry leads to student engagement.</p>		
MYP Break-out (rm. 346)			
<p>Updated contact information</p> <p>Discussed topics for Round Table</p>	<p>Coordinator names and email addresses.</p> <p>Session on helping Math Teachers and Session on helping PE teachers; however, need to find teachers strong in these subjects to present.</p> <p>Another topic: ATL skills – Joe S. and Isle both have sent teachers to an official IB workshop on ATL skills; both will check to see if any of their staff that attended would be willing to facilitate a round table. Joe asked if we could have more time to discuss our options for a round table at our November 3rd meeting. Everyone agreed.</p>		

<p>Shared MYP Coordinator Google Circle with all</p> <p>Discussed ATL skills and how we organize them at our schools</p> <p>Discussed Global Contexts</p> <p>Next Meeting, November 3rd</p>	<p>A great resource for coordinators to access – showed the Google drive where you can find ready-made resources to use.</p> <p>Judy provided handouts on the ATL skills. Mary shared electronically a form she created for teachers to collaborate on the ATL skills. Suzanne shared electronically a student reflection form on the ATL skills and the Learner Profile</p> <p>Judy shared handouts on Global Contexts plus a power point accessible on the IB MYP Coordinator Google Circle. Cassandra shared a poster link on the Global Contexts; most teachers will be able to print out their own posters for their teachers on the Global Contexts.</p> <p>We will focus on: final decision for Round table and discuss how we share IB assessment info (achievement levels) with teachers, parents, students. Joe requested this topic and agreed to share what he does with assessment at his school. Nina will also share how they report out assessment from her school.</p>		
DP Break-out (rm.)			
<p>Update on reimbursement from AZ State</p> <p>Group 4 Science IA changes</p> <p>Updates from IB on EE uploading</p>	<p>Pam shared that she and Jake had not heard any updates since early August regarding the status of the May 2015 IB Exam reimbursement from Sandra Skelton. No DP schools reported receiving any reimbursement for the IB May 2015 exams.</p> <p>Andy Gill mentioned that students do 1 large assignment instead of multiple. Each student does their own assignment as opposed to doing it in a group; he thought it was better for the students. The OCC provides sample test questions for the new Group 4 exams.</p> <p>Trevor shared an IB new update that indicated EE's will not be uploaded until the May 2017 session.</p>		

<p>Google Doc for IB Graduate Survey</p>	<p>Pam reviewed the questions on the survey and said she will send Google form link to all DP schools shortly. The data will be combined, not individual. Data will be posted on AZIBS wwebsite.</p>		
<p>Tax Credits for IB exams</p>	<p>Pam distributed information from the AZ Dept. of Rev that indicates that IB exam fees can be paid for from Tax credits. Laura mentioned that it is best to have a separate IB Tax credit account so funds do not get mingled. Pam will send electronic copy of information to DP coordinators. 9th and 10th graders can deposit into acct for IB exam fees, but not refundable.</p>		
<p>February 2016 Roundtables</p>	<p>Feb 2016 Roundtables will be EE, CAS, Counselor, English–Lit, Math Studies. Feb 2015 we had Group 4 IA, Lang B, Theater, Art, and ToK. Jerry Kris will speak to ToK for the DP teachers in the morning for 1 1/2 hours. \$ 200 stipend for facilitators.</p> <p>Facilitators: EE – Jake (Nina Johnston) History – Elaina P/Betty Fairfax, Val, Estaban CAS – Chris Kuczka Counselor – Jake (Jennifer Anderson) English- Lit – Anne B Math Studies – Elaina P</p>		
<p>Questions from “Parking Lot”</p>	<p>*Did anyone have unusually harsh EE marked? Several schools indicated their History and Psychology was marked harshly. It was recommended to make sure to use the rubric.</p> <p>* Ideas for supporting language learning in the student’s mother tongue? We have created clubs for students such as Spanish Club. CAS packet suggests service learning in your mother tongue.</p>		

<p>Future Meeting topics</p>	<p>* Jen Valenzuela is going thru 5 year review and will be having a visit. Val Coppel, Joe S., Pam M are going thru their 5 year review this year. Anne B and Laura K had theirs last year.</p> <p>Invite reps from ASU, UA, NAU to discuss IB transcript issues for our graduates. Need Admissions reps, not recruiters. Jake is going to speak with an ASU admissions rep regarding the issue. Pam mentioned that she would contact all 3 schools in May to find the contact info for the person who oversees IB scores.</p>		
<p>Next Scheduled Meeting</p>	<p>November 3, 2015.</p> <p>MPS Student Services Center – Room #334</p>		